



PROSPECTUS 2025-2026

Website - www.pilgrimprimary.org





PILGRIM PRIMARY SCHOOL 2025-26 TERM DATES

	September 25					October 25					November 25					December 25				
Monday	1	8	15	22	29		6	13	20	27	3	10	17	24	1	8	15	22	29	
Tuesday	2	9	16	23	30		7	14	21	28	4	11	18	25	2	9	16	23	30	
Wednesday	3	10	17	24		1	8	15	22	29	5	12	19	26	3	10	17	24	31	
Thursday	4	11	18	25		2	9	16	23	30	6	13	20	27	4	11	18	25		
Friday	5	12	19	26		3	10	17	24	31	7	14	21	28	5	12	19	26		

	January 26					February 26					March 26					April 26				
Monday		5	12	19	26	2	9	16	23	2	9	16	23	30		6	13	20	27	
Tuesday		6	13	20	27	3	10	17	24	3	10	17	24	31		7	14	21	28	
Wednesday		7	14	21	28	4	11	18	25	4	11	18	25		1	8	15	22	29	
Thursday	1	8	15	22	29	5	12	19	26	5	12	19	26		2	9	16	23	30	
Friday	2	9	16	23	30	6	13	20	27	6	13	20	27		3	10	17	24		

	May 26					June 26					July 26					August 26				
Monday		4	11	18	25	1	8	15	22	29		6	13	20	27	3	10	17	24	31
Tuesday		5	12	19	26	2	9	16	23	30		7	14	21	28	4	11	18	25	
Wednesday		6	13	20	27	3	10	17	24		1	8	15	22	20	5	12	19	26	
Thursday		7	14	21	28	4	11	18	25		2	9	16	23	30	6	13	20	27	
Friday	1	8	15	22	29	5	12	19	26		3	10	17	24	31	7	14	21	28	

Term	No. of Pupil Days
Autumn 1	36
Autumn 2	35
Spring 1	29
Spring 2	28
Summer 1	24
Summer 2	37
Total:	189

Public Holiday
 School Holiday
 School Inset Day



Who's Who



Head Teacher
Mrs Saim



Assistant Head Teacher
Miss Wilmshurst



Assistant Head Teacher
Mr Goodwin



Office Manager
Mrs Murray



**Attendance and
Admissions Officer**
Mrs Storr



Administrator
Mrs Johns

Special Needs Coordinator:

Mrs S Stannard

Parent Support Adviser:

Mrs Harris

Acting Chair of Governors:

Dr A Miller

Vice-Chair of Governors:

Mr D Sayer

Clerk to Governors:

Mrs L Johnson

We can be contacted through school Tel:01752 225319

e-mail: reception@pilgrimprimary.org

Education & Welfare Team: tel.01752 307405

attendancesupport@plymouth.gov.uk

School Nurse:

Julie Walters tel.01752 434119





Attendance and Punctuality Expectations – September 2025

100% attendance is the expectation.

ATTENDANCE EXPECTATIONS & PARENTAL RESPONSIBILITY

There are 190 days each school year that children need to attend school and 170 non-school days per year. If a child's attendance falls below 96% then the school is legally required to liaise with parents as to why.

It is a legal requirement that all children of statutory school age must attend school for the minimum of 190 days (or 380 full sessions as morning and afternoon attendance counts for 2 sessions each day). Attendance registers are taken at school in the morning and again in the afternoon by teaching staff in the classroom.

Parents should:

- Only keep your child home from school if your child is **significantly ill**, there should be a **symptom**, feeling unwell is not enough.
- **Telephone on the morning of any absence** to give us the reason and tell us when the child is likely to return to school (by 9.30 am on the first day of absence). Pilgrim Academy office number is: 01751 225319
- Arrange all non-emergency medical appointments (dentist / GP) out of school hours or during school holidays.
- **Not take time out of school to go on holidays** during term time

School are legally bound to:

- Follow up unexplained absences by phone calls and letters as necessary.
- Let you know directly if we have concerns regarding your child's attendance and punctuality.
- Inform you if your child is persistently absent from school; that is children with 96% or less attendance.
- If we have concerns, we will discuss this with you and may also make a referral to the school's Educational Welfare Service (EWS).

Daily Routines:

Attendance registers are taken at the start of each morning session of each school day and once during each afternoon session. **Our school day begins at 8.45 am when classrooms opened.**

- The morning register will **be taken at 8.55 am.**
- Any pupil arriving after 8.55 am is required to report to the main school office to sign in and provide a reason for lateness. Time of arrival and reason for lateness will be recorded. The minutes late are recorded on each pupils' attendance records.
- **If the child arrives after 8.55 am but before 9.15am, the register will be marked as LATE (L) and frequency of subsequent late attendance will be monitored.**
- **If a child arrives late after 9.15 am the total morning session will be recorded as an unauthorised absence (U).**
- The start times of the afternoon sessions vary according to the lunchtime arrangements for each Key Stage. Afternoon registration:
 - EYFS 12:20pm
 - Years 1-4 12:50pm
 - Years 5-6 1:15pmOur school day ends at 3.15 pm.



ATTENDANCE AND LOST LEARNING

Descriptor	Threshold %	Days Attendance	Whole Days Absence	Hours & Lost Learning
Excellent	100%	190 days	0	0
Good	98%	186 days	4	20
	96%	182.5 days	7.5	37.5
Concern	93%	177 days	13	65
	91%	173 days	17	85
	90%	165 days	25	125
Unsatisfactory (persistently absent)	89%	171 days	19	95
	87%	167 days	23	115
Serious Cause for Concern	86%	163 days	27	135
	84%	159.5 days	30.5	152.5
Critical	83%	158 days	32	160
	80%	152 days	38	190

Types of Absence and Reporting Absence:

Authorised Absence - Authorised absence means that the school has either given approval in advance for your child to be away from school. Authorised absences include illness/sickness, unavoidable medical/dental appointments where medical evidence has been submitted. These will be marked as either for illness (I) or medical (M) reasons on the register.

Unauthorised Absence - Unauthorised absence is where a school is not satisfied with the reasons given for the absence. Examples of unauthorised absences include: holiday not authorised by the school, reason for absence not yet provided; absent from school without authorisation or arrived in school after registration closed (**after 9.15 am**). This will be marked as unauthorised (O) in the register.

Requests for Holidays in Term Time

The headteacher cannot legally grant a holiday in term time. If you take your child out of school during term time you could be fined.

Exceptional Circumstances

In exceptional circumstances, a leave of absence could be granted entirely at the headteacher's discretion. Authorised absence for special circumstances is marked as (C) on attendance registers.

Religious Observance

Children may take **1 day for religious observance**. This must fall on a day exclusively set aside for the religious observance by the religious body to which the parent belongs. This day will be recorded as an authorised absence.

Reporting Absence:

It is a parent, carer or guardian's responsibility to report absence: If a child is absent from school, parents should **contact the school office by no later than 9.30 am** on the first day of absence

If a child is absent, and we have had no contact from the parent to provide a reason, it will be considered an unexplained absence. Where absence is recorded as unexplained, a reason for the absence must be obtained, by no later than 5 school days after the session. **Where no explanation is provided after 5 days, the absence is recorded as unauthorised (O).**



PERSISTENT ABSENCE EXPLAINED

School monitors the rate (%) of attendance for each child and has a tiered response of typical actions:

Level	Attendance	Category	Communication	Who
-	96 – 100%	Regular attendance - On track	No action required	Attendance Administrator
1	93 – 95.9%	Monitor	Attendance drops below 95%: Letter 1 Attendance Information	Attendance Administrator
2	90-92.9%	At risk of Persistent Absence	Attendance drops below 93% Letter 2 Risk of Persistence Absence Warning Attendance category information shared Advice and guidance for improvement	School Managing Attendance Team
3	89.9% or less	Persistently Absent	Letter 3 Persistent Absence Categorisation Refer to EWO: - 1st cause concern letter (4 week monitor period) - if no improvement then 1st meeting letter (invite to meeting with EWO) Further Action where absence has no legitimate cause could be: <ul style="list-style-type: none"> • Individual Attendance Plan (IAP) put in place • Penalty Notice Warning given • Penalty Notice to be issued 	School Managing Attendance Team & the Educational Welfare Service (likely referral to EWO if no improvement it seen at this stage)
4	70% or less	At risk of becoming Severely Absent	Court Proceedings are likely	Referral to Educational Welfare Service (likely referral to EWO)
5	50% or less	Severely Absent	Court Proceedings	

SUPPORT FOR ABSENT OR PERSISTENTLY ABSENT CHILDREN

We identify children who are absent below 96% or who are persistently late or absent and we will be contacting you.

Individual Attendance Plans:

This is a formal agreement between Pilgrim Primary Academy made when attendance is a concern and no improvements have been made. It will be in place for 8 weeks and will state the action to be taken if the targets for improvement are not met during the time frame of the plan. The outcome of an IAP can be that, if attendance does not improve rapidly then legal actions are taken against the parent(s).

Fixed Penalty Notices:

Fixed penalty notices will be served on parents as an alternative to prosecution where parents have failed to ensure that their child regularly attends the school. Fixed penalty notices will be used where the pupil's absence has not been authorised by the school and the absence constitutes an offence. **Pilgrim Primary Academy will follow the Plymouth City Council Penalty Notice Protocol:** A Penalty Notice may be issued when a pupil has **10 or more sessions of unauthorised absence** in a given period. Penalty Notices are issued at £120 per parent per child, reduced to £60 if paid within 21 days. After 21 days and up to 28 days the fine is £120 per parent per child.

Managing Persistent lateness:

We send letters to notify parents/carers when their child is persistently late. If lateness continues to persist, then we will remove the right to keep the register open until 9.15 am for that child. Any lateness after class registers close (8.55 am) will then be recorded as **unauthorised for the morning session.**

Minutes late per day = days of lost learning

5 minutes = **3.2 days**
 10 minutes = **6.5 days**
 15 minutes = **9.5 days**
 20 minutes = **12.5 days**
 30 minutes = **19 days**



School Uniform

You can buy these anywhere;

- Trousers/skirt black or dark grey
- Shirt or polo shirt – light blue
- Girls - blue gingham dress in summer
- School sweatshirt/navy pullover/cardigan



For PE

- Clothing named
- Named kit bag
- School House coloured T-shirt (school logo or a plain School House coloured T-shirt is ok)
- Plimsolls/trainers
- Black or navy shorts



You can buy the school sweatshirt/P.E. logo t-shirt from;

The Schoolwear Shop, 105 Mayflower Street Tel: 01752 252025

Please make sure:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Clothing is named | <input checked="" type="checkbox"/> No makeup or nail varnish |
| <input checked="" type="checkbox"/> Long hair is tied back | <input checked="" type="checkbox"/> No high heels |
| <input checked="" type="checkbox"/> Flat studs only in ears | <input checked="" type="checkbox"/> No other jewellery |
| <input checked="" type="checkbox"/> Flat shoes or trainers (black) | |

NOTE: Please do not send your child to school with a big rucksack unless absolutely necessary as we have difficulty storing these on coat pegs!

Lost Property:

Please make sure all items of uniform are named.

Please contact the school if your child has lost anything.

We put lost property on display at least once a term for you to collect.



Help us to keep your child safe and healthy!



Medi-Tracker

We will contact you immediately if there is any cause for concern. Otherwise, we treat minor accidents at school and if accidents have caused injury.

- You will receive an email from Medi-Tracker with a letter attached.
- If it is more urgent, we would always call home.

Emergencies

Please let us know in the office if you change your contact telephone number or address

- Please don't send unwell children to school.
- If your child has been sick, please keep at home until at least 24 hours after the last bout of sickness.



Medicines

We are not allowed to give medicines in school unless prescribed by a doctor and you have signed a medical indemnity form online on Medi-Tracker

If your child has asthma, you will also be given a copy of the school's asthma guidelines (included in our Administration of Medicines policy). If your child has specific medical needs, we would agree a clear care plan with you which we would review annually.

Child Protection - an explanation of our responsibilities

Child Protection is important to ensure the well-being of every child. All staff and regular volunteers have a DBS check (previously CRB check), before working with children.

Child protection policies legally require school staff to report any concerns to the Designated Person (Mr A Goodwin) and Mrs Marshall, or the Deputy Designated Safeguarding Lead (Mrs Saim / Miss S Wilmshurst), who must inform Social Services if a child appears at risk of harm.

Parents may seek advice and guidance from our Education and Welfare Officer or contact the social services department if necessary.



Help us to keep your child safe ...

In line with Plymouth policy, we ask that parents/carers **turn off mobile phones** on entry into school and do not use phones whilst in the school building. In performances/assemblies' phones can be used to take pictures of your own child only. Please do not post any images of other children onto social media sites without prior permission.



Parking around our school site is limited.

Please help us keep our pupils safe by parking legally and responsibly

(and not on the double yellow lines!)



Please help us to ensure all children's safety...

If you need to see your child, please come in to the school office and let us know first.

If you see your child on the playground, please be aware that staff on duty don't always know who you are and are asked to discourage children from talking to people through the fence.



Please don't smoke cigarettes or vape in or near our school.

All school grounds and buildings in Plymouth are NO SMOKING

Dogs are not allowed on school premises - Please do not bring dogs into the school playground



No alcohol on the school site!



Food/Snacks in our School

We are not allowed any food containing nuts!



Morning Break: We are a healthy school



Key Stage 1 children are all given a free piece of fruit every day under The National Fruit and Vegetable Scheme.

Key Stage 2 children can bring in a healthy snack for break time (such as fruit).

Children can also bring in a drink for break time if they wish (not fizzy please).

We encourage water only to be drunk throughout the day. Please provide a labelled plastic water bottle.

Water Bottle Hygiene

Water bottles need to be regularly washed in hot, soapy water in order to ensure that bacteria such as Legionella and E-Coli do not grow. We recommend that bottles are taken home DAILY to be thoroughly washed. It is our policy that bottles that have been in school longer than 24 hours will not be re-filled with water by staff at school until they have been sent home for washing.



School Meals



Payments

You will have to pay for your child's school meals via our new Arbor Parent App online service.

School Meals - £3.00 per day / £15.00 per week.

Menus are on the school office and classroom windows and on our school website. Copies are sent home when the menu changes (about 3 times a year).

Vegetarian choice is always available, as are filled Jacket Potatoes and choice of Sandwiches.



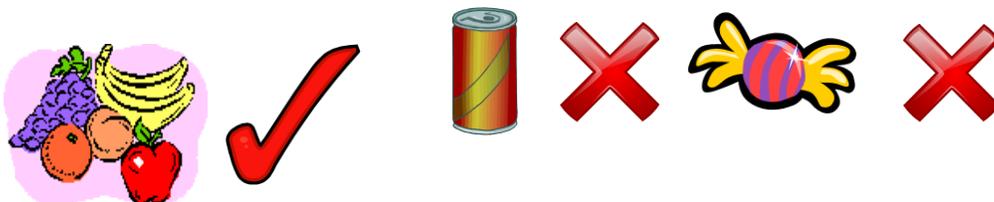
We encourage all children to eat with good table manners and to use knives, forks and spoons properly. It is helpful if they know how to do this when they start school.



Packed lunches

Please provide a healthy, balanced lunch in a container clearly labelled with your child's name and class.

Please - no sweets or fizzy drinks



Free School Meals for all children EYFS, Year 1 and Year 2

All KS1 children are entitled to free school meals.

For KS2 children, school meals are free only for children whose parents/carers receive benefits listed below:

- Income Support
- Income-Based Job Seeker's Allowance
- Child Tax Credit (most recent award notice - with no Working Tax Credit **AND** an annual income not exceeding £16,190)
- Guarantee element of pension credit
- Income Related Employment and Support Allowance
- Universal Credit - from 1 April 2018 provided you have an annual net earned income of no more than £7,400 as assessed by earnings from up to three of your most recent assessment periods.

ELIGIBILITY

- **PLEASE NOTE: Eligibility for FSM cannot be determined until you have received your first Universal Credit statement or entitlement letter. We have been informed by DWP that they take up to 6 weeks to process your first/new claim.**
- Support under Part VI of the Immigration and Asylum Act

You can apply on-line by either following the link below or use this QR code.



<https://www.plymouth.gov.uk/schoolseducationchildcareskillsandemployability/freeschoolmeals>

The school will also receive a grant which will offer trips / visits subsidy if you are eligible.

Even if your child is in KS1 or Foundation, **please still claim your entitlement for Free School Meals** as school receives additional income for every eligible pupil once registered.



Special Educational Needs and Disability (SEND) Support

All children are individuals; some have Special Educational Needs, including those who are Gifted or Talented. Children develop at different rates and have their own strengths. We help children to settle into the Foundation classes, get used to routines, learning and socialising with the rest of their class. As the year progresses, if concerns are raised, we might discuss with parents the need for extra, individual support to help a child make progress.

With your permission, we may ask for help from other agencies within the Education Service, e.g. the Educational Psychology Service, Speech and Language / Communication Interaction Team etc. to plan support with you and your child.

How will I know if my child has SEND?

You may have worries yourself and have already talked to the class teacher. Your child may already have support from outside school such as the Speech and Language service.

If school has concerns, the teacher will discuss the need for extra support for your child to help them catch up with their learning or learn to behave and learn well in school.

Mrs S Stannard is our Special Educational Needs Coordinator (SENDCO). She supports all staff in school with SEND concerns. She is able to meet with parents, children, outside agencies and oversee provision and assessment for children.

Who are best people to talk to about any worries I have about my child?

1. Talk to your child's teacher first.
2. Mrs S Stannard Special Educational Needs Coordinator (SENDCO).
3. Other people who can help are:
 - Donna Harris, our Parent Support Worker
 - Lorna Marshall, our Operational DSL
 - Mrs Saim - Headteacher.
 - Mr Goodwin/Miss Wilmshurst, our Assistant Head Teachers.



Our policy for Special Educational Needs and Disability is available from the school office and on our school website.



If your child has any health problems, please let us know. Sight, hearing or speech difficulties can seriously affect a child's progress, so please do not hesitate to get in touch.



Inclusion

Everyone in our school community should feel welcomed, feel safe and valued. Children have equal rights to learn, to develop, to be respected and to be treated fairly.

Please let us know if we need to make any special access arrangements for you and your child so you can participate fully in the life of the school. This may include, for example, physical access or use of an interpreter.



Arrangements for the admission of disabled pupils:

We welcome all children provided we can offer the most suitable education for them and have the right resources. Where children with special needs transfer from other schools, we will try to ensure continuity of support.

Children with learning disabilities have full access to the National Curriculum through differentiated teaching and support from a range of outside agencies. Progress of children with special needs and disabilities is carefully monitored to make sure they are progressing at the right pace.

Facilities provided to assist access to the school by disabled pupils:

Disabled pupils have physical access to the buildings by way of ramps etc. where there is no level access. We have a lift between all levels of the KS2 and KS1 block, and to access the hall. We have disabled toilet facilities for pupils and staff.

Our school buildings conform with the Disability Discrimination Act.

Equal Opportunities and Race Equality

We encourage self-esteem and mutual respect, and we celebrate the diversity of languages, communities and lifestyles in our society. Our curriculum has a cross-cultural content. Our equalities policy is available on request.



We will not tolerate behaviour and language that is racist, sexist or demeaning to a person's self-confidence and sense of worth.



Behaviour & Discipline

Children need to feel safe in school and need to be able to learn in a calm, positive classroom. Every member of staff follows a clear approach to recognising good behaviour and is confident in addressing behaviour that does not meet the expected standard at Pilgrim. We encourage children to take responsibility for their own actions.



Behaviour Policy:

Our behaviour policy outlines the details of how our whole school community should behave towards each other, in person and online, and work together. It details both the recognition we give for positive behaviour and the consequences that we use in the case of poor behaviour, including bullying. A full copy of the policy is available on request from the office or on our school website.

If a child's behaviour is unacceptable, we begin by talking to them about how to put things right, and ways we can help them to do so. In this way, pupils are given every opportunity to improve their behaviour before any consequences are applied. Each classroom has a Recognition Board which celebrates children demonstrating above and beyond behaviour.



Consistently positive behaviour can be recognised with a postcard home, a certificate awarded by their peers, a positive phone call home from their teacher, or even an invite to a Hot Chocolate Party for those children recognised as having above and beyond behaviour, all of the time. We also have a system of supporting children to learn how to re-regulate themselves, supported heavily by a skillful pastoral team, for those children who are struggling to manage their emotions and behaviour at times.

If difficulties continue, we inform parent/carers and work with them to try and find a solution to any problems. We feel that we are most effective when we work collaboratively with parents to really understand a pupil's needs and how to best support them. In exceptional cases, when children continue to break our rules they might be removed from their peers for a short period of time and will be asked to work in seclusion. This is always part of a wider therapeutic approach to understanding what is causing the behaviour and is not solely a punitive approach. This will always be accompanied with a restorative meeting between the pupil and their teacher. Parents/carers are invited into school and we discuss ways to improve their child's behaviour on return to the classroom. We may ask parents' permission to refer the child to the Multi-Agency Support Team (MAST) to give us additional advice and support to enable us to work with both the child and parents/carers.



We encourage pupils to notice each other's positive behaviour in our Celebration Assembly, in which the class can give a 'Pilgrim Pat on the Back' award to someone who has impressed them during that week. We have trained play leaders on duty each lunchtime to help children play well, and we regularly raise children's awareness of bullying, and how to deal with it.



Parent Support Advisor

Working with Parents

Parents and carers are warmly welcomed in school. If you need to see a member of staff you can either speak to a teaching assistant in the morning or teaching staff are happy to see you after school. More formal appointment can be made by calling the office or using the reception@pilgrimprimary.org email.



Donna Harris is our Parent Support Adviser. She is in school every morning. You can talk to her about any worries or just come in for a chat and a coffee. Keep an eye on our parents notice board (in the playground) for useful dates, information and details of any parent workshops on offer. Donna also runs our Pilgrim Pantry. Please, if you are struggling, pop in so she can organise food bank vouchers or food from our "PANTRY". Also, alongside this is our uniform bank. Pre worn uniform that has kindly been donated.

help your child by:

- Attending termly parents evenings
- Coming to parent reading afternoons or any planned learning workshops
- Ensuring they arrive on time each day
- Reading together regularly
- Watching your child's class assembly (usually on Fridays) and coming to special school events.
- Completing the home-school diary with questions and comments, especially if you are unable to come in to school.
- Encouraging your child to do their home work
- Becoming a school governor! Come to a meeting to see how we work!
- Reading our termly Learning Leaflets (sent home and on our website) and helping your child with activities suggested to achieve their targets.
- Joining the PTFA (Parent, Teacher & Friends Association). All parents are automatically members. Support us through various fund-raising events and day-time meetings – we welcome your help!

Access our Website regularly at www.pilgrimprimary.org

Follow us on Facebook



As a school, we appreciate that well-being goes beyond mental health and we know that having an active lifestyle and healthy eating directly impacts a pupil's emotional health, mental well-being and physical health. At Pilgrim, we use a variety of curriculum resources, strategies and approaches to support pupil wellbeing. These include: The Teach Happy approach, Seeds of Happiness programme, The Jigsaw PSHE published materials, our Forest Schools programme of activities in our grounds, and an understanding of active learning approaches. Pilgrim is establishing a 'Trauma Informed Approach' that further strengthens our commitment to positive pastoral support for pupils and families. We are committed to ongoing staff training, the most up to date research and investment in high quality programmes to support the well-being of the children in our care.

National Curriculum Subjects

Subjects are: English, Mathematics, Science, Computing, Geography, History, Art and Design, Design and Technology, Music, Languages (French), Music and Physical Education (this includes swimming in Year 4). We follow a locally agreed syllabus for Religious Education.

These subjects are compulsory.

We also encourage children's personal, social and health education, which includes developing effective learning skills, how to behave towards each other, and how to deal with friendship issues.

We have also developed other specialisms within our curriculum; we have been awarded the International Eco-School certificate which reflects our focus on environmental and ecological education, and The Healthy Child Mark which recognises the work we do to teach children to be physically and mentally healthy.

Please note - If your child is unable to take part in P.E. lessons for health reasons, please send a note to the class teacher, otherwise they will be expected to take part in the lesson.

Visible Learning

At Pilgrim, we make learning clear and visible for children, both in the discussions we have about learning in lessons and in the learning environment.

All children share in assessing and planning their learning and setting their own targets. Leaflets outlining the focus of the learning are sent home at the start of each term. Please ask your children "What have you learnt today?".



Our Curriculum

Home Learning

Learning at home is essential. One of the aims in school is for children to develop as independent learners. We believe that doing homework is an important way in which children can acquire these independence skills. It also gives parents an opportunity to support their child, help them develop skills and interests and be actively involved in talking about their learning. We expect all parents and carers to agree to support their child to meet the expectations outlined below.

Weekly Home Learning

Children in Key Stage 1 and Key Stage 2 are given homework each week. The main focus for the homework changes on a weekly basis (as outlined below).

	Tasks	Weekly expectations
Maths:	Complete pages from their Maths Booklet. Complete assigned tasks on Mathletics (online learning platform). Practise maths badges.	Daily reading of home reading books OR Reading books accessed via Reading Planet (online learning platform). Spellings
Writing:	Complete pages from their English/ Grammar or Handwriting booklet.	Daily reading of home reading books OR Reading books accessed via Reading Planet (online learning platform). Spellings
Reading:	Complete pages from their Comprehension booklet. Access Reading Planet	Daily reading of home reading books OR Reading books accessed via Reading Planet (online learning platform). Spellings

Please note: pupils have access to online learning platforms at all time so can access these sites in addition to the weekly focus task and at any time eg Mathletics in a Writing week.

They can also access the learning zone on the school website to play games and activities to improve their basic skills in Maths and English.

Termly Home Learning

Oracy:	Children will also be set a “talk homework” question or statement to discuss in order to support their learning in school.
Theme:	Pupils will receive a Knowledge Organiser each term which contains key facts and vocabulary the children will need to learn during the term. These will be sent home and children will be expected to learn the information on them by the end of the term. Tasks related to the Knowledge Organiser/theme may also be set in addition to the weekly homework.

Home Learning Essentials

Does your child have a quiet place to learn? Is the TV off? Are you available to hear them read or to discuss what they have done?

Your child will be provided with a Home Learning Folder, with their activities inside. They must remember to return this to school weekly. Children will be expected to bring their reading book and reading record to school daily.

If you have any questions about your child’s home learning activities, please see their class teacher.



Religious Education and Collective Worship

RE and assembly times are used to help children to develop an awareness of the world's religions and to understand what it is like to be part of a multi-faith community



We also aim to foster children's social, moral, cultural and spiritual development. Children are invited to think about their feelings and thoughts, to ask questions and to respond to the world around them.

Sex and Relationships Education

Parents/carers are the key figures in helping their children to cope with the physical



and emotional aspects of growing up. We try to ensure that moral, social, biological and health aspects of personal relationships which are part of sex education in school are suitable to a child's age and understanding.



Parents are consulted when children in years 5 and 6 begin to learn about relationships, sexuality and physical changes into adulthood in the curriculum.

You can choose to withdraw your child from religious education and collective worship and all or part of relationship and sex education (**except those elements in the National Curriculum**). Please let us know as soon as possible if this is the case.



Early Language

Reading & Communication Skills

Speaking, listening, reading and writing are the most important skills a child needs to learn, to be able to learn everything else.

We make sure children have lots of opportunities to speak and listen through storytelling, role play and drama, first hand experiences and explaining their thinking.

Early reading is taught through Read Write Inc - a phonics scheme which ensures children learn sounds which are the building blocks of all words.

- They are taught in small groups, assessed often and may move groups
- They will learn sounds in a certain sequence
- They will read books which practise these sounds
- Spellings are learned in the lessons—children will bring home their own set of spellings to learn.
- They will still read lots of different sorts of books
- They will bring home books to read with you.



Your support is vital to ensure your child practises their new skills and makes good progress.

You'll find out all about 'Fred' the frog when your child starts school!



Please remember, it is just as important for you to support your child to read and talk about books throughout their school career. A wide vocabulary and understanding are essential for a child's learning.

Teachers will give you details about how you can help as your child progresses through the school.



Other Important Information

Charging Policy

Educational Visits - We try to give children many different learning experiences and most local educational visits are funded by the school. For more costly trips such as residential visits or visits requiring transport, we ask parents/carers for voluntary contributions.



Trip contributions

To keep costs for parents down, we ask for a minimum of 50% contribution to make trips / experience viable. School subsidises the trip to the full amount.

If you have difficulty meeting these costs please come and see the Head teacher. No child is excluded from the visit on the grounds of inability to pay.



Lost and damaged books: We expect parents to contribute to the cost of replacement or repair.

Insurance

We are insured against legal liability for any injury, loss or damage caused to pupils as a result of negligence by us, but children are not insured for personal accident whilst on education premises, or for taking part in recognised activities outside the school.

We expect children to accept full responsibility for their own possessions, including money, our insurance does not cover this.

While we try to encourage the children not to bring mobile phones to school, we understand that in certain circumstances they need to have them here. If your child needs to have their phone in school, please can you send in your permission in writing. All phones need to be handed to the office on entry to school and collected at the end of the day.

Complaints

If you have any concerns, initially please see your child's class teacher. If you are not happy with the outcome, please see the Assistant Head Teachers (Phase Leaders) or the Head teacher. If you are still not satisfied, we have an official complaints procedure - a copy of which is available from our website www.pilgrimprimary.org



List of school policies

(can be found on our website) <https://www.reachsouth.org/policies>

Accessibility Plan

Anti Bullying Policy

Behaviour Policy (Whole School)

Charging & Remissions

Feedback and Marking policy

Learning and Teaching Policy

Reach South Academy Trust Health and Safety Policy

Reach South Academy Trust School Complaints Policy

Reach South Academy Trust Supporting Pupils with Medical
Conditions Policy

Safeguarding Policy

Scheme of Delegation of Financial Powers

SEN Disability Inclusion Policy

Single Equality Scheme

Volunteer Policy

**Please see our school website for policies and other relevant information.
You might also like to visit our Trust website where further policies can be
found.**



Parent Support in the Community

Pilgrim are in partnership with the Salvation Army, who can offer much Community / Parent Support. Please see their offer below.



Employment Plus

Mayoral Priority Skills Fund

Do you need **Free and Confidential Help** with . . .



Please contact us for information and a chat with one of our expert advisors.

Freephone: 0800 652 4276

Our local contact details:

Name: _____ Kayleigh Andrews-Smith
Employability Practitioner
Number: _____ Tel: 07467998802
Email: _____ Email: Kayleigh.Andrews-Smith@salvationarmy.org.uk

Freephone: 0800 652 4276

Email: employmentplus@salvationarmy.org.uk

Website: www.salvationarmy.org.uk/employment-plus

Baby Basics
© THE SALVATION ARMY IN WHITTLEIGH

Are you struggling to provide basics for your baby or toddler?
Do you need some support to help you through till payday?
We're here for you!

We take referrals from agencies such as Barnardos, health visitors and social workers as well as self-referrals. Self-referrals may be asked to contact one of these agencies before accessing our support

Our baby basics include items such as nappies, wipes, nappy cream, weaning products, formula milk, muslins, cot sheets, teething aids and blankets.

This is currently a collection service only.

Baby/Toddler Group:
The Baby Basics cupboard will be open alongside our 'Tiny Tots' baby/toddler group. We would love for you to join us! Come to meet other parents and have a space place for your under 5 to play. Please contact us for more details or join the 'Tiny Tots @ The Salvation Army Whiteleigh' on Facebook.

Personal Details:
We will ask for details for our records. These will be kept safely and will not be shared with anyone.

Debt Advice:
The Salvation Army also run a free Debt Advice service. If this is something you would find helpful please mention this when you contact us or contact them directly on 01752 643955.

Listening Ear
Would you appreciate someone to talk to? Our volunteers are friendly and non-judgemental and would love to talk to you. We have a quiet space that can be used.

**Open: Tuesday 10am-12pm
Wednesday 9.30am-12pm**

The Salvation Army, Lancaster Gardens, Whiteleigh, Plymouth, PL5 4AA

Email: babybasicswhiteleigh@salvationarmy.org.uk

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